



PERSONAL DATA

Name

First name

Matriculation number

Language: English

Registration deadline:

- February 15, 20
- April 15, 20
- August 15, 20
- October 15, 20

Winter Semester: October 1st - March 31st, Summer Semester: April 1st - September 30st
Important: Students must be enrolled when submitting the master's thesis application form. You may not register if you are taking a semester of leave of absence. The above-mentioned deadline is the deadline to submit your signed thesis application form to the SWHR office. You must have successfully completed at least 60 credits including the module "Critical Social Science Research" before starting your M.A. Thesis.

IF APPLICABLE: GROUP PROJECT

Information: Students may choose to work on the MA Thesis either individually or in a group of maximum three students.

I wish to do the M.A. Thesis together with:

Student partner 2 (for group project)

Student partner 3 (for group project)

M.A. THESIS

*Information: Students who wish to change the title of their M.A. Thesis have to submit the form „Change of Thesis Title“.
The deadline for submission of the thesis remains unaffected.*

Proposed title of the thesis

If applicable: Subtitle

- Period of completion: Regular M.A. Thesis (25 weeks)
 M.A. Thesis including own empirical research (30 weeks)

SYNOPSIS

Please provide a summary (max.10 lines) of the research proposal for your M.A. Thesis.
Please note that your supervisors may ask for a longer proposal.

RESEARCH ETHICS

Please reflect on the ethical dimensions of your research (mandatory for M.A. Thesis including own empirical research)

IMPORTANT INFORMATION FOR STUDENTS CONCERNING THE SUBMISSION OF THE M.A. THESIS

You are always required to submit at the latest by the official deadline. You will be informed about the official submission date after the successful registration of your thesis.

- **One printed copy for the archive**
- **A digital copy of your thesis via email to the SWHR office (swhr@ash-berlin.eu)**

Whether additional copies need to be submitted to supervisors depends on their decision (see page 3 of this form). To submit your hard copy, please send it via mail or drop off your thesis in person at the university.

M.A. SWHR, Alice-Salomon-Hochschule, Alice-Salomon-Platz 5, 12627 Berlin

In case of sending your thesis to our office by mail, the postmark must be within the deadline. The Declaration of Authorship of the thesis must be signed. The hard copy needs to be originally signed by hand, the soft copy needs to be signed digitally.

Late submissions cannot be considered. Should the Master's thesis fail to be submitted by the deadline, it will be graded as 'failed' (5.0).

Please note that the thesis abstract and your full name will be published on the SWHR website. If you do not wish this information to appear online, please send an email to swhr@ash-berlin.eu latest one week after receiving your graded assessment.

The digital copy of your thesis will be accessible at the ASH library if you agree to it in the Declaration of Authorship.



SUPERVISION

First academic advisor

Second reader

Name

Name

Institutional affiliation

Institutional affiliation

Email address

Email address

Highest degree obtained

Highest degree obtained

IMPORTANT INFORMATION FOR LECTURERS

If agreed upon by the advisors, the student does not have to submit a hard copy of the thesis for the respective advisor. This does not exempt students from the requirement of submitting one hard copy to the SWHR office for the ASH archive.

First supervisor

Second supervisor

I would like to receive:

I would like to receive:

- a digital copy of the thesis only
- a printed copy of the thesis

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- a printed copy of the thesis

Approval of M.A. Thesis Proposal: All requirements for the proposal (including the student's own empirical research, if applicable) have been fulfilled.

Date, signature (First advisor)

Date, signature (Second reader)

Date, signature (Student)

Administrative approval (according to Study and Examination Regulations (SPO))

Date, signature (Examination's Committee)

Date, signature (Program Manager)